



Connecting Older Adults with Community-based Resources and Options

**Suburban Cook County Fatality Review Team
Thursday, October 13th, 2016
Open Session – Meeting Minutes**

Attendees:

Clarissa Palermo – Cook County State’s Attorney (Chair)
Sharon Foy – Stickney Public Health District (Co-Chair)
Jon Hofacker – AgeOptions
Dr. Benjamin Soriano – Cook County Medical Examiner’s Office
Sarah Stein, AgeOptions
Diane Slezak, AgeOptions
Samantha Schoonover – Suburban Access, Inc.
Cheryl Seley – Kenneth Young Center
Ron Sachtleben – Cook County Sheriff Department
Katie Walsh – Cook County Sheriff Department
Dr. John Gates – Cook County Medical Examiner’s Office
Roslyn Lennon – Vanguard West Suburban Hospital
Holly Zielke – Illinois Department on Aging

Jennifer Fryman, North Shore Senior Center, APS Caseworker (*Presenter*)
Holly Lichtman, North Shore Senior Center APS Supervisor (*Guest*)

Meeting Minutes:

I. Call to Order

- a. Chair Clarissa Palermo called the meeting to order at 2:38pm.
- b. Roll Call/Introductions

II. Review of the Meeting Agenda

- a. Sharon Foy moved to approve the agenda
- b. Roz Lennon seconded the movement. Agenda was approved

III. Review of August 11, 2016 Meeting Minutes

- a. Cheryl Seley moved to approve the minutes.
- b. Jon Hofacker seconded the movement.
- c. Minutes were approved without changes.

- d. Holly Zielke shared that IDOA's attorney, Steve Milburn, stated that the closed meeting minutes should be stored, but not emailed out to members, nor do they need to be shared for approval at the next meeting.

IV. Organizational Items

V. Old Business

- a. Diane Slezak updated the group on the current progress with hospitals taking photographic evidence of abuse when people are in the hospital
 - i. Diane passed around copies of a fact sheet Roslyn on Photography in Wound Documentation from the Wound Ostomy and Continence Nurses Society. The fact sheet provides guidelines for developing policies and procedures around taking photos of wounds.
 - ii. There is no mandate about photography. Most hospitals do take photos, but it is not required as far as Roz could tell. She reviewed Joint Commission standards and there is no requirement there.
 - iii. Roz said she did not know about skilled nursing facilities but they may be required to take photos. She offered to check IDPH.
 - iv. Roslyn thought it might be difficult to get a new regulation in place for hospitals; Jon Hofacker referenced an article recommending hospitals to refrain from taking photos due to liability concerns.
 - v. Medical Examiner's Office has professional photographers, whereas hospital photos would be taken by a clinician. Medical Examiner can also subpoena photographs from hospitals.

VI. New Business

- a. Diane Slezak distributed a research article on abuse from 2011. Took a sample from Stroger and Lutheran General hospitals. Holly Zielke has since been involved in additional research with the researcher, Lee Friedman. The article touches on such issues as better connections between APS and hospitals and identifying ways to prevent abuse victims from returning to abusive situations. He is working on developing a screening tool for hospitals. Holly Zielke will send the more recent article to the group.
- b. National Center for Fatality Review and Prevention. Jon Hofacker attended the NAPSA conference in August including a special session on fatality review teams. We are one of a small handful of fatality review teams for older adults in the nation. It was helpful to learn the comparative history between child fatality review teams and adult teams. Future contact with the Michigan Public Health Institute may occur to get data or support for newly established teams.
- c. Holly Z. confirmed that starting January 2017 we will only need to have 4 meetings per year.

VII. Chair Clarissa Palermo moved to close the open session.

- a. Samantha seconded the movement.
- b. The Open Session closed at 2:55pm.

VIII. Call to Order (Re-Open the Meeting)

- a. Chair Clarissa Palermo called the open meeting to order at 4:01 pm.

IX. Membership

- a. Chair Clarissa Palermo made a motion to invite the Cook County Public Guardian to the Fatality Review Team.
- b. The motion was seconded by Katie Walsh
- c. Motion approved.

X. Review of Future Meeting Dates

2016

Thursday, December 8th, 2016 at 2:30pm

2017

Thursday, March 9th, 2017 at 2:30pm

Thursday, June 8th, 2017 at 2:30pm

Thursday, September 7th 2017 at 2:30pm

Thursday, November 9th 2017 at 2:30pm

XI. Adjournment

- a. Chair Clarissa Palermo moved to adjourn the meeting
- b. Sarah Stein seconded the movement.
- c. The meeting adjourned at 4:07 pm.