



Connecting Older Adults with Community-based Resources and Options

**AgeOptions Elder Abuse Fatality Review Team
1048 Lake Street, Oak Park, IL
Large Conference Room
February 11, 2016 2:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- IV. Review of minutes from last meeting
- V. Old Business
- VI. New Business
- VII. Organizational Items
- VIII. Executive Session.
 - a. Case Review
- IX. Review of Next Meeting dates
- X. Adjournment

AgeOptions.

1048 Lake Street, Suite 300
Oak Park, IL 60301-1102

phone (708)383-0258
fax (708)524-0870

(800)699-9043
ageoptions.org



Connecting Older Adults with Community-based Resources and Options

**AgeOptions Fatality Review Team
Thursday, February 11th, 2016
Open Session – Meeting Minutes**

Attendees:

Clarissa Palermo – Cook County State’s Attorney (Chair)
Sharon Foy – Stickney Public Health District (Co-Chair)
Chief James Episcopo – Brookfield Police Department
Dr. John Gates – Cook County Medical Examiner’s Office
Jon Hofacker – AgeOptions
Samantha Schoonover – Suburban Access, Inc.
Cheri Seley – Kenneth Young Center
Diane Slezak – AgeOptions
Sarah Stein – AgeOptions
Katie Walsh – Cook County Sheriff
Holly Zielke – Illinois Department on Aging
Jennifer Kaufman – Catholic Charities North West (Presenter)
Carmie Hanley - Catholic Charities North West (Presenter)

Absent:

Dr. Eimad Zakariya - Cook County Medical Examiners
Dr. Kiran Joshi - Cook County Department of Public Health
Pam Williams - Help at Home Inc.
Roslyn Lennon - Vanguard West Suburban Hospital
Yolanda Collins - Cook County Sheriff Police Department
Andre Blue - Cook County Sheriff Police Department

Meeting Minutes:

I. Call to Order

- a. Chair Clarissa Palermo called the meeting to order at 2:35pm.
- b. Roll Call / Introductions

II. Review of the Meeting Agenda

III. Review of December 10th, 2015 Meeting Minutes

- a. Chair Clarissa Palermo moved to approve the minutes.
- b. Minutes were accepted without changes.

IV. Pending Items for Review

- a. Cook County Medical Examiner
 - Dr. Gates provided an update about his findings of the Medical Examiner's protocol for cases of suspected abuse or neglect with older adults. At this time there is no protocol in place.
 - Dr. Gates recommended that the Medical Examiner's protocol for cases of suspected abuse or neglect with older adults should reflect the protocol in place for cases of suspected cases of child abuse or neglect.
- b. Illinois Hospital Association (IHA)
 - Dr. Joshi has made follow up with IHA and will develop a survey to poll their members later this month.
- c. Required Training Topics for In-home Service Workers
 - Team recommended mandatory training for all in-home service providers to recognize potential signs of abuse and neglect. No changes at this time.

V. New Business

- a. Election of Co-Chair of the Review Team
- b. Sharon Foy was nominated for Co-Chair
 - Unanimous vote; none opposed.
- c. Seeking a representation for the service provider position
 - Sarah Stein requested that the team to consider individuals that would be good for this position and communicate suggestions to herself or Jon Hofacker.
- d. Publicity
 - Sarah Stein requested that the team consider advertising strategies to make others aware of the team.
 - Diane Slezak suggested letting other law enforcement agencies know about the team.
 - Chief Episcopo offered to connect with the area police chief meetings.
- e. Statewide Fatality Review Teams
 - Purpose is to allow teams across the state to communicate about general themes within cases.
 - Holly Z. discussed posting a list of all the team Chairs and co-Chairs and the dates in which they were elected. This request was made by the State Advisory Council.

VI. Chair Clarissa Palermo moved to close the open session.

- a. Diane Slezak seconded the movement.
 - a. The Open Session closed at 2:53pm

VII. Call to Order (Re-Open Meeting)

- a. Chair Clarissa Palermo called the open meeting 3:49pm.

VIII. Items Requiring Follow Up

- a. **Future Case Review** – Please suggest or forward potential cases to Jon.Hofacker@AgeOptions.org
- b. **Photographical Evidence** – Questions are to be sent to the Illinois Hospital Association regarding abuse, neglect, and photographs (Dr. Joshi)
- c. **Memorandum of Understanding** – Establish contact with the various Suburban Association of Chiefs of Police (North, South, West) to potentially and expand the use of this practice. Area 911 Center may also be included.

IX. Review of Future Meeting Dates

- April 14th 2016 - 2:30pm
- June 9th 2016 - 2:30pm
- August 11th 2016 - 2:30pm

X. Open Session Closed at 3:53pm.